

Earned Value – Sample TIPSS Status Report

TIPSS TO Status Report for Period 2/1/2001 to 2/28/2001

Contractor XYZ Corp.

TIRNO-00-D-00XXX Term T.O. # 000x

Report Date: 03/10/2001

Task Title:	<i>Sample Task</i>	
COTR:	<i>Bob Smith</i>	Phone : (xxx) xxx-xxxx
Lead COTR:	<i>I. M. LCOTR</i>	Phone : (xxx) xxx-xxxx
Contractor Task Manager:	<i>C. O. Jones</i>	Phone : (xxx) xxx-xxxx

Period of Performance: 01/01/2001 to 07/31/2001 (Original)
01/01/2001 to 09/30/2001 (Latest Modification #0001)

I. SCHEDULE INFORMATION

Actual Start Date	01/02/2001	
Estimated Completion Date	08/31/2001	(based on available funds)
Percentage of Time Remaining on the task	78%	(based on Period of Performance)

II. TO COST SUMMARY:

Current Task Value (Negotiated Amount)	\$ 1,000,000.
Total Obligation Amount to Date	\$ 1,000,000.

	<u>Cumulative</u>	<u>Reporting Period</u>
Labor Costs (includes Subcontractor)	\$ 220,000	\$ 120,000
Travel Costs	\$ 100,000	\$ 45,000
Other ODC Costs	\$ 0	\$ 0
Total Actual Costs (ACWP)	\$ 320,000	\$ 165,000
Planned Costs (BCWS)	\$ 300,000	\$ 150,000

Percentage of Funds remaining on the task	68%
Amount Invoiced to Date	\$ 155,000
Amount Paid to Date	\$ 0

III. TO LABOR HOURS SUMMARY

Labor Category	Total Hours Negotiated for Task Order	Hours Expended to Date (include Subcontractor)	% Expended to Date (based on Total Available Hours)	Hours Authorized in Work Requests
Functional Expert	900	200	22%	900
Senior IT Specialist	1,800	500	27%	1,900
IT Specialist	3,600	800	22%	2,000
Junior IT Specialist	1,800	400	22%	1,000
TOTAL	8,100	1,900	23%	5,800

Earned Value – Sample TIPSS Status Report

Figure C.8.2-1 (continued)

TIPSS TO Status Report for the Period MM/DD/YYYY to MM/DD/YYYY

Contractor Name

TIPSS Contract Number “Term” T.O. #

Report Date: MM/DD/YYYY

IV. TO STATUS SUMMARY

(The Contractor shall provide a brief overview of the work to be accomplished for the overall task and the status of the Task Order. The Contractor shall also provide a list of all active work requests and include those completed or cancelled during the current reporting period. A copy of all new or modified work requests shall be submitted with the monthly status report to the CO and the Lead COTR.)

A. WORK ACCOMPLISHED DURING THIS PERIOD

(The Contractor shall provide a brief description of the work accomplished, emphasizing the progress made since the last reporting period. Work should be reported against a software development plan, if applicable.)

B. ISSUES OR ANTICIPATED/CURRENT PROBLEMS

(The Contractor shall provide a description of any unresolved and/or anticipated problems, as they relate to the cost or schedule variance, deliverable dates if identified in work requests, the Estimated Completion Date, the software development plan schedule, or costs. The Contractor shall confirm whether the project is on schedule and within proposed costs or explain the nature and extent of the delay whenever:

- 1) the cost or schedule variances exceed plus or minus ten percent (10%),
- 2) the Estimated Completion Date does not match the Period Of Performance,
- 3) an actual delivery date is different from the deliverable due date, and/or
- 4) the plan to expend funds remaining does not equal the time remaining.)

C. PLANNED WORK FOR NEXT PERIOD

(A description of the work planned for the next reporting period, referencing the software development plan, if applicable. Any changes to the work plan would also be proposed in this section.)

Earned Value – Sample TIPSS Status Report

TASK ORDER STATUS REPORT GRAPHS

Using the planning data from the Task Order technical proposal, work requests, or the Software Development Plan, if applicable, and the cumulative information reported in the Monthly Status Report, the Contractor shall prepare two line graphs for each Task Order Status Report. The first graph will depict the cumulative planned level of effort, the actual hours expended to date, and the projected burn rate for the task. The second graph will include the cumulative planned costs, the cumulative actual costs to date (including labor, travel and other ODCs), and the projected costs based on planned costs for the task.

If the graphs are based only on work requests issued to date, the Contractor shall make note of that on the charts. In that case, the Contractor shall also indicate in a footnote the available hours for which work requests have not been issued. The remaining dollars and hours not allocated by work requests, shall be averaged across the remainder of the period of performance by the Contractor's accounting periods and included with the projected burn rate and projected costs.

The Contractor shall include within each labor hours graph and each cost graph a separate graph depicting the planned level of effort/cost by accounting period for the performance period. Ideally the hours/costs should be re-planned periodically based on new or modified work requests or adjustments to the project, including modifications to decrease or increase the level of effort. These graphs may be inset in the main graph or attached separately.

The next two pages provide examples of a labor hours chart and a cost chart.

Earned Value – Sample TIPSS Status Report

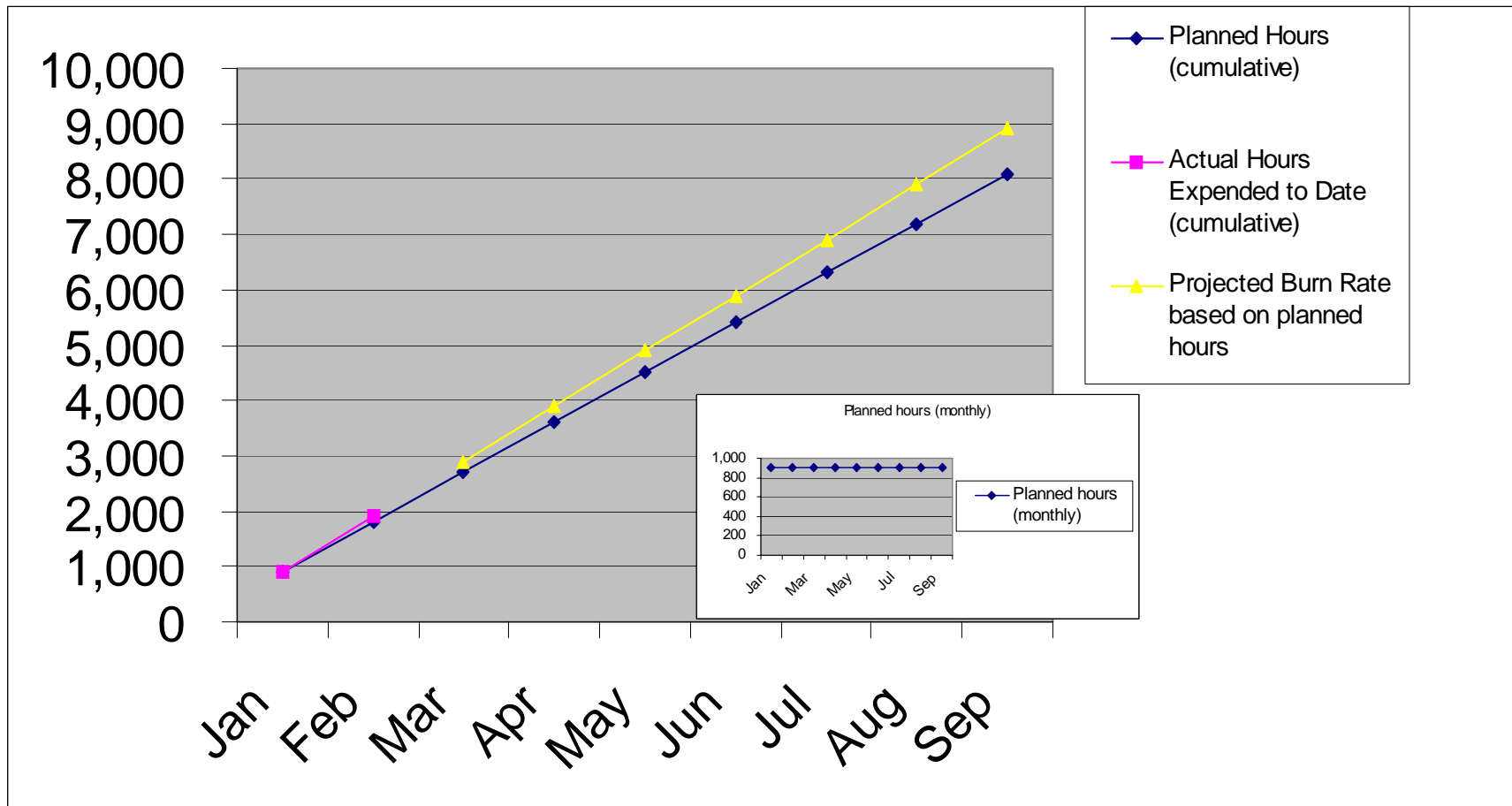
TIPSS TO Status Report for Period 2/1/2001 to 2/28/2001

Contractor XYZ Corp.

TIRNO-00-D-00XXX Term T.O. # 000x

Report Date: 03/10/2001

Hours



Earned Value – Sample TIPSS Status Report

TIPSS TO Status Report for Period 2/1/2001 to 2/28/2001

Contractor XYZ Corp.

TIRNO-00-D-00XXX Term T.O. # 000x

Report Date: 03/10/2001

Costs

